



NHMF Maintenance Conference 2019

22-23 January 2019

Hilton Birmingham Metropole

Book your place www.nhmf.co.uk/conference

Exhibition and sponsorship

The next NHMF conference will be held at Hilton Birmingham Metropole NEC from 22 to 23 January 2019. To book your space in the exhibition, or sponsor the event, please book via our [website](http://www.nhmf.co.uk/conference).

With over 450 attendees, the NHMF conference is an excellent opportunity to showcase your products and services to the leaders and decision makers in maintenance and stock reinvestment.

This two-day conference is devoted to housing maintenance and asset management, with a mix of seminars and workshops that cover practical and strategic issues within the industry. The exhibition provides a dynamic forum for networking, sharing best practice and promoting new opportunities and services.



"An excellent conference promoting innovation and best practice within the social housing maintenance sector, undoubtedly the best maintenance conference within the UK."

"The best and most worthwhile event to meet up with the right contacts for us to build new relationships and maintain existing ones."

What exhibitors can expect

The exhibition area is the hub of the conference; it hosts the refreshment breaks and buffet lunch, and pre-dinner drinks so it is an ideal space for exhibitors and delegates to network. Exhibitors are a mix of repairs and maintenance contractors, suppliers and consultants.

Each exhibitor will receive

1. Space 3 metres wide by 1.5 metres deep. **There will be no tolerance to larger stands**
2. Access to a power point (except stands 19, 20, 21, 22, 23 & 24 which do not have access to power points), a table with table cloth and two chairs if required
3. Lunch and refreshments for two people. Lunch is provided to exhibitors before other delegates, to allow maximum networking time during lunch
4. Two places at the conference dinner. These must be booked online when booking representatives.
5. Promotion in the conference programme consisting of the company logo, 80-word summary and contact details
6. A promotional slide in the plenary room display
7. A right to access the conference delegate list from 10 days before the event
8. Access to any of the conference sessions (subject to availability)
9. Free internet access for two days in exhibition hall. Note that wifi is also provided by the hotel in other areas of the hotel
10. Exhibitor pitch

To exhibit at the conference for two days, **costs £3,150 + VAT**

Entries for the conference programme (no more than 80 words) should be uploaded by Friday 9 November 2018, with a logo in jpeg format. Details of how to do this will be sent nearer the time.

At the conference, the exhibition area will operate from 9:00 on Tuesday 22 January 2019 until 16:15 on Wednesday 23 January 2019. The exhibition area will be available from 19:30 (time tbc) on Monday 21 January 2019 for unloading and set up and must be setup by 9:00 on Tuesday 22 January 2019. Exhibitors' property is their own responsibility at all times during the event.



Sponsorship opportunities

*Main conference sponsors (non-exclusive) **

The conference is widely promoted to directors and senior managers in asset management and maintenance in both housing associations and local authorities. Your logo will feature on the pre-conference promotion, conference programme, and the website and one conference delegate place for two days with dinner and accommodation for one night in the Hilton Metropole Birmingham NEC Tuesday 22 January 2019.

Cost: £3,950 + VAT

**non-exclusive, maximum of 3 main conference sponsors*

Pre-dinner drinks sponsor (exclusive) - Tuesday 22 January 2019

The NHMF conference dinner, held on Tuesday 22 January is a focal point of the conference. All delegates and exhibitors are invited to attend, and the evening begins with a drinks reception in the exhibition, free to delegates. The sponsor can host the event and brand it with up to a maximum of four pull-up banners, which can be placed by drinks stations and/or exhibition entrance for the duration of the drinks reception. Their sponsorship will be included in the conference programme and be entitled to two conference dinner places with accommodation on Tuesday 22 January 2019 in the Hilton Metropole.

Cost: £3,950 + VAT

NHMF Awards Dinner Sponsor (Exclusive)

The NHMF runs an awards scheme, for which the winners are announced and presented with their award by the Chair of the NHMF at the NHMF awards dinner on Tuesday 22 January 2019. All delegates and exhibitors are invited to attend. Sponsoring the NHMF Awards dinner, your logo will be included on promotional material related to the awards. Your company profile and logo will be included in the sponsorship section of the NHMF Conference app. The package includes a two-day delegate conference place, including dinner with accommodation on Tuesday 22 January 2019 at the Hilton Metropole.

Your representative will be seated at one of the nominees' tables and will be invited to present an award.

Cost £3,200 + VAT

Badges and Lanyards Sponsor

The sponsor's logo will appear on the lanyard and badge beside the NHMF logo. The sponsor will be included in the conference programme and conference app. The package includes a two-day delegate conference place, including dinner with accommodation on Tuesday 22 January 2019 at the Hilton Metropole.

Cost £3,450 + VAT

Conference App sponsor (exclusive) — Sponsored

Exhibitors can enhance their presence at the conference by sponsoring the conference App. App sponsorship will be acknowledged in the timetable and the sponsor will have the opportunity to place promotional material on each seat of the opening plenary each day.

Cost: £3,950 + VAT

All day coffee point (Exhibition area)

The sponsor can brand the coffee point located in the Library exhibition room. Their sponsorship will be included in the conference programme and includes a two-day conference delegate place with dinner and accommodation on Tuesday 22 January 2019 in the Hilton Metropole

Cost: £3,450 + VAT

Two mobile phone charging stations (exclusive)

Two mobile phone charging stations, which can carry a sponsor's branding and a promotional message, to be in both the exhibition areas, providing the sponsor with a presence in both exhibition spaces. The package includes a two-day delegate conference place, including dinner with accommodation on Tuesday 22 January 2019 at the Hilton Metropole.

Cost: £3,200 + VAT



Other information about the conference

Venue

The Hilton Birmingham Metropole is a modern and spacious hotel adjacent to the NEC. You can walk from the train station platform to the hotel lobby in 10 mins, mostly under cover. There is a nice swimming pool and fully equipped gym.





Getting there

Plane: 5 mins from Birmingham International Airport

Train: 5 mins from Birmingham International Rail station

Car: 200 yards from networks including M42, M6 & M40

For more details visit: <http://www3.hilton.com/en/hotels/united-kingdom/hilton-birmingham-metropole-BHXMETW/maps-directions/index.html>

About NHMF

The National Housing Maintenance Forum (NHMF) is the leading source of good practice in maintenance, development and asset management in the affordable housing sector.

NHMF manages the development of the M3NHF Schedule of Rates, the recognised standard for social housing organisations in the UK. The M3NHF Schedule is used for managing and benchmarking repairs and maintenance through a variety of partnering and measured term contracts. More information can be found on the M3 website: www.m3h.co.uk.

NHMF also assists and sponsors the National Housing Federation in producing a number of publications including: Procurement: A practical guide, Repairs and Maintenance: A Guide to Delivery, the Guide to EU Procurement, Delivering Decent Homes, Managing the Assets, Housing Investment Appraisal, Contract Management and Best Practice in Maintenance.

M3 services NHMF, and organises the conference on its behalf.

Contact details

Web www.nhmf.co.uk

Email lisa.major@m3h.co.uk

Phone 020 8274 4000

Address NHMF, M3, Three Kings, 23 Commonside East, Mitcham, Surrey CR4 2QA

Terms and conditions

You will receive confirmation of your booking via the website. Until you have received the email confirmation the booking process is not complete.

Final papers and joining instructions will be issued 10 days before the event.

A VAT invoice will be issued upon receipt of the order form, 100% for Sponsorship bookings and 25% for Exhibition stands, the balance will be invoiced in September 2018.

Exhibition

Cancellation fees will be charged at the following rates:

- Holding stand deposit is non-refundable: 25%
- Up to three months before the conference start date (Tuesday 22 January 2019): 25%
- Up to two months before the conference start date (Tuesday 22 January 2019): 50%
- Within one month of the conference start date (Tuesday 22 January 2019): 100%

Exhibitor representatives' names may be changed up to 12 working days before the conference. After that date, exhibitor's delegates cannot expect to be included in the conference material.

Sponsors

Cancellation fees will be charged at the following rates:

- non-refundable: 100%

Sponsor representatives' names may be changed up to 12 working days before the conference. After that date, sponsor delegates cannot expect to be included in the conference material.

Refunds:

In the unlikely case of the cancellation of this event by M3, M3 shall be entitled to retain or receive on account of working expenses, 25 % of the fee paid or contracted to be paid by the exhibitor or sponsor. The balance shall be repaid by the organiser of the conference to the exhibitor or sponsor.

Exhibition or conference cancellation

If for any reason the event cannot be opened and held at the site on the dates specified, M3 may at its discretion:

- Postpone the opening of the event until such a date as in the circumstances of the case appear to them to be reasonable; or
- Obtain such alternative premises as in their opinion are suitable and hold the exhibition on the date originally specified; or
- Declare the event cancelled.

This booking is made subject to standard M3 terms and conditions.

For more information on the NHMF awards being presented next year, or to make a nomination, visit www.nhmf.co.uk/awards.

Exhibition Plan:

